

Welcome to the new Pa DCNR Facility Design and Construction Website

Bid documents can now be obtained at no cost directly from <http://fdcbids.dcnr.pa.gov>. When a registered user requests a bid package, a download link will be emailed to that user, and links to any package updates will be emailed as soon as they are loaded to our website. All users who wish to obtain bid documents must register to use the site.

Registering to Use the Bid Documents Website

To begin, go to <http://fdcbids.dcnr.pa.gov> and click the Register link.

The screenshot shows the Pennsylvania DCNR website. The header includes the DCNR logo and 'pennsylvania DEPARTMENT OF CONSERVATION AND NATURAL RESOURCES'. Navigation tabs for 'PA STATE AGENCIES' and 'ONLINE SERVICES' are visible. A search bar with 'Search PA' and a 'go' button is on the right. The main content area is titled 'Bid Proposals' and includes a table of current active bid proposals. A red circle highlights a 'Log In Register' button in the top right corner.

| Project Number | Title | Location | Issued | Opening | Updated | |
|--------------------------------|-------------------------------|---------------------------------------------|------------|------------|------------|-------------------------------------|
| FDC-118-1752.1 | REPLACE PARK OFFICE - GENERAL | POE VALLEY STATE PARK, CENTRE COUNTY, PENN. | 09/14/2016 | 10/13/2017 | 11/20/2016 | Request Bid Package |

First, enter your email address, which will also serve as your unique log in name, and click Submit.

The screenshot shows the 'Register' form. The form has a title 'Register' and instructions: 'Please begin by entering your email address and clicking Submit. Fields marked with a red asterisk (*) are required.' There is an input field for 'Email' with the value 'bob@dobbs.com' and a red asterisk. Below the input field are 'Submit' and 'Cancel' buttons.

If the email you typed in is not already in use, a form will open for you to enter the rest of your contact information, including creating a Password. Passwords must be at least 8 characters, with at least one alphabetic character, at least one numeric character, and at least one special character (!, @, #, \$, %, etc.)

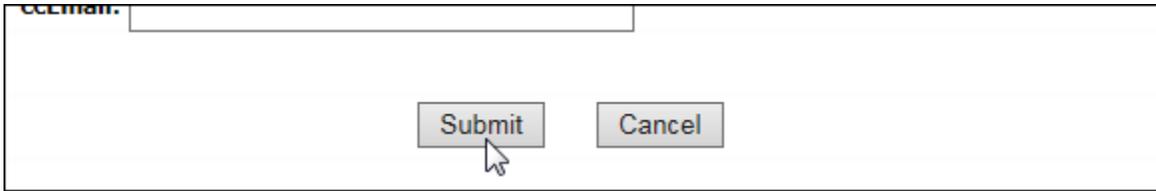
If your organization has purchased or downloaded Bid Documents before, we will already have their name in our system, and you can select it from the Select Vendor dropdown.

The screenshot shows the 'Select Vendor' dropdown menu. The dropdown is open, showing a list of vendor names. The name 'INTERNATIONAL HUFFHINES' is highlighted in blue. A mouse cursor is pointing at the highlighted name.

If your organization is not present in the Select Vendor dropdown, you can type it into the Vendor Name text box.

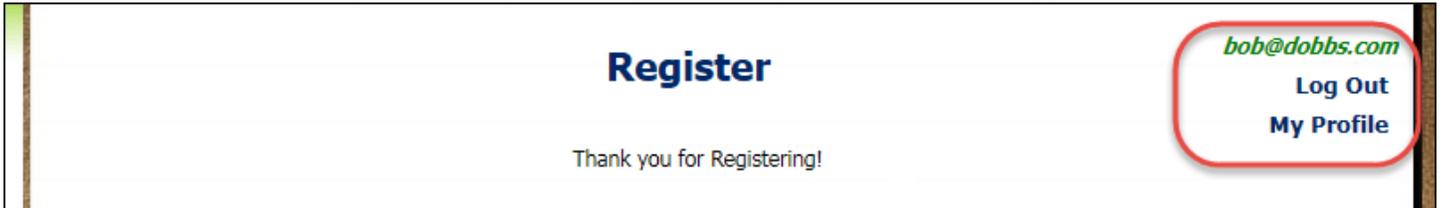
The screenshot shows the 'Vendor Name' text box. The text box is labeled '* Vendor Name:' and contains the text 'AAA CONSTRUCTION, INC'. A mouse cursor is pointing at the text box.

When you have completed all fields, click Submit to complete the registration process.



A screenshot of a registration form completion screen. At the top, there is a text input field containing the email address "bob@dobbs.com". Below the input field, there are two buttons: "Submit" and "Cancel". A mouse cursor is pointing at the "Submit" button.

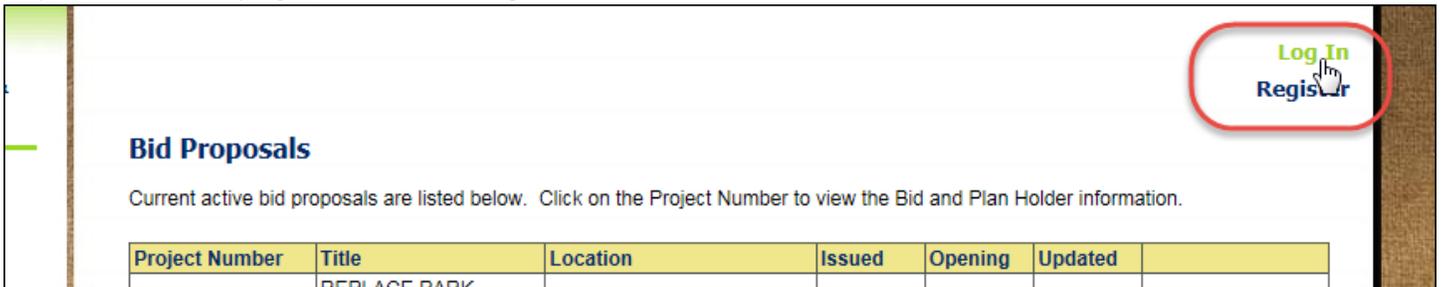
Your email address will display near the top of the page, indicating that you are now logged in.



A screenshot of a user dashboard after registration. The page title is "Register". Below the title, it says "Thank you for Registering!". In the top right corner, there is a rounded rectangle containing the email address "bob@dobbs.com" and two links: "Log Out" and "My Profile".

Logging In to the Bid Documents Website

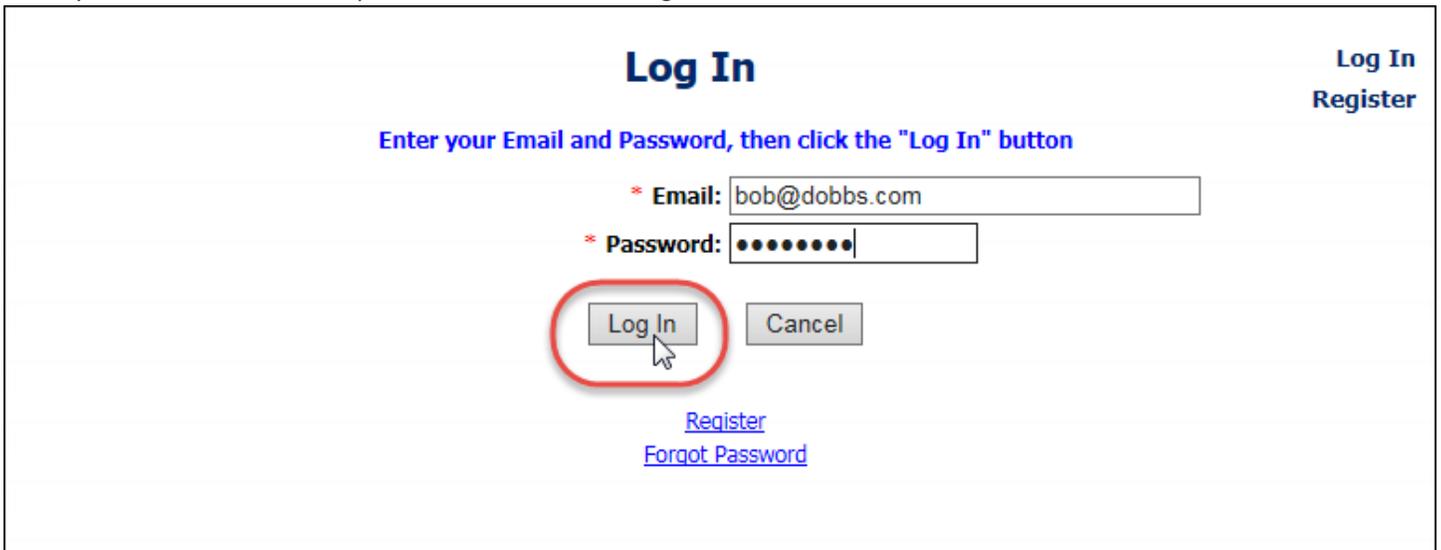
To request bid document links or to update your contact information, you have to log in to the website. Go to <http://fdcbids.dcnr.pa.gov> and click the Log In link.



A screenshot of the "Bid Proposals" page. The page title is "Bid Proposals". Below the title, it says "Current active bid proposals are listed below. Click on the Project Number to view the Bid and Plan Holder information." There is a table with the following columns: "Project Number", "Title", "Location", "Issued", "Opening", "Updated", and an empty column. The first row of data shows "REPLACE PARK". In the top right corner, there is a rounded rectangle containing two links: "Log In" and "Register".

| Project Number | Title | Location | Issued | Opening | Updated | |
|----------------|--------------|----------|--------|---------|---------|--|
| | REPLACE PARK | | | | | |

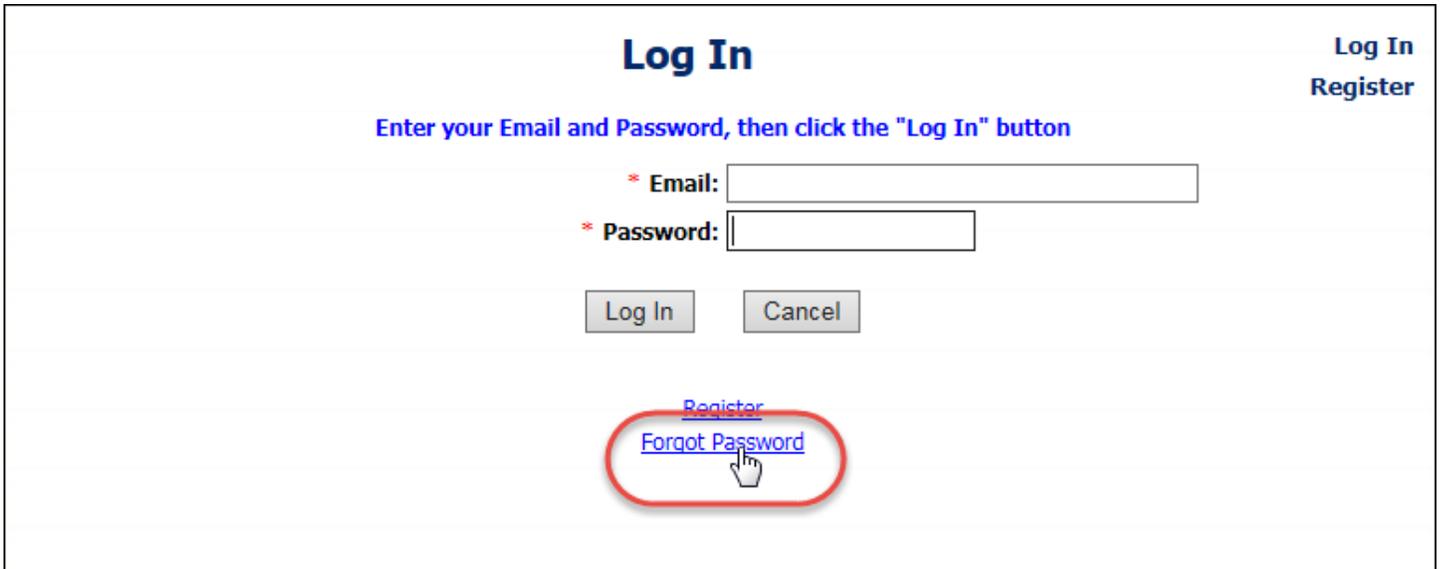
Enter your email address and password and click the Log In button.



A screenshot of the "Log In" form. The page title is "Log In". Below the title, it says "Enter your Email and Password, then click the 'Log In' button". There are two input fields: "Email" with the value "bob@dobbs.com" and "Password" with masked characters "••••••••". Below the input fields, there are two buttons: "Log In" and "Cancel". The "Log In" button is circled in red. At the bottom, there are two links: "Register" and "Forgot Password". In the top right corner, there are two links: "Log In" and "Register".

Forgot Password

If you forget your password, click the Log In link to open the Log In page, then click the Forgot Password link.



Log In Log In
Register

Enter your Email and Password, then click the "Log In" button

* Email:

* Password:

Log In Cancel

[Register](#)
[Forgot Password](#)

Enter your email address and click the Continue button.



Forgot Password

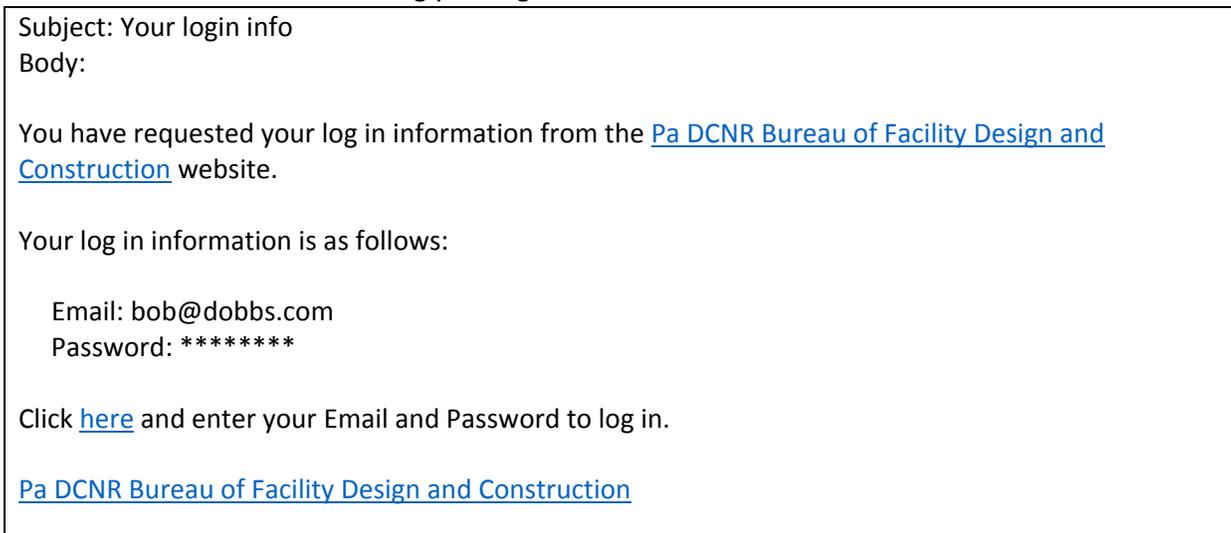
Please type in your email address below and click the "Continue" button.

Your login information will be emailed to you.

Email:

Continue

You will receive an email containing your log in information.



Subject: Your login info

Body:

You have requested your log in information from the [Pa DCNR Bureau of Facility Design and Construction](#) website.

Your log in information is as follows:

Email: bob@dobbs.com
Password: *****

Click [here](#) and enter your Email and Password to log in.

[Pa DCNR Bureau of Facility Design and Construction](#)

Changing Your Contact Information

In order to ensure that you receive any changes to bid packages you download, you need to keep us informed of your current contact information. If you need to change your email or any other contact information, log in and click the My Profile link. This will open a form where you can update your contact information. Make your changes and click the Submit button. To save your changes, you will be required to supply your current password.

My Profile

[bob@dobbs.com](#)

[Log Out](#)

[My Profile](#)

Type in your changes and click Submit.
Fields marked with a red asterisk (*) are required.

* Email:

* Password: At least 8 characters, with at least one alphabetic character, at least one numeric character, and at least one special character (!, @, #, \$, %, etc.)

* Vendor Name:

* Contact Name:

* Address1:

Address2:

* City:

* State: ▼

* Zip Code: Ex: 11111 or 111111111

* Telephone: Ex: 1111111111

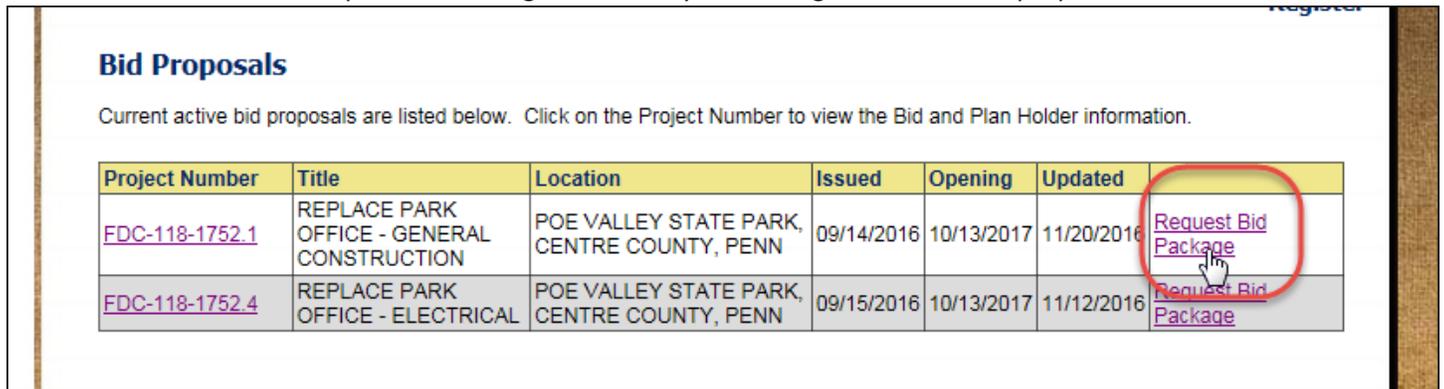
Fax:

ccEmail:

Requesting Links to Bid Documents

Go to <http://fdcbids.dcnr.pa.gov> and click Current Bid Proposals. There are two ways to request a link to a bid package.

1. You can click the Request Bid Package link directly from the grid of active bid proposals.

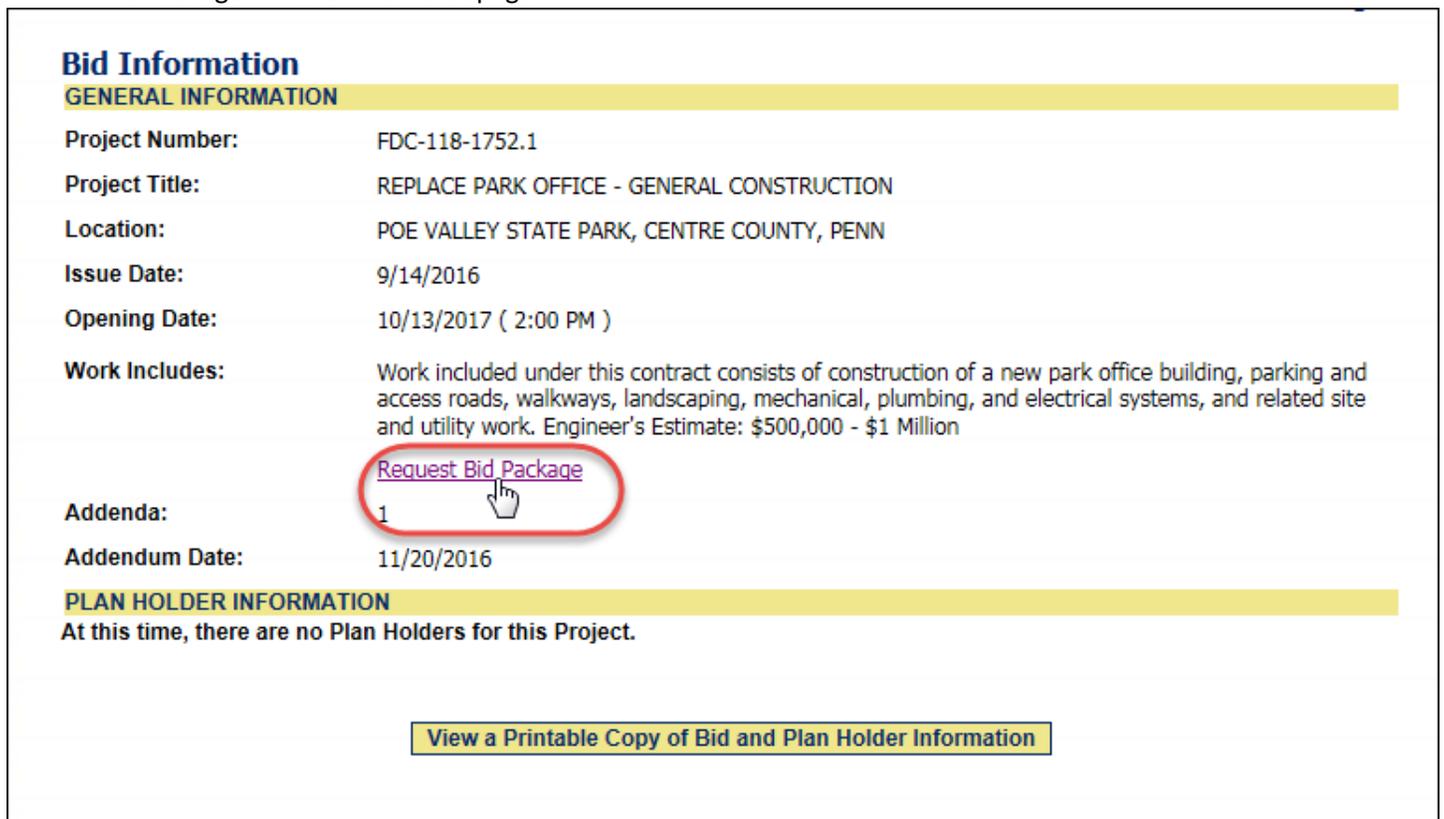


Bid Proposals

Current active bid proposals are listed below. Click on the Project Number to view the Bid and Plan Holder information.

| Project Number | Title | Location | Issued | Opening | Updated | |
|--------------------------------|--------------------------------------------|--------------------------------------------|------------|------------|------------|-------------------------------------|
| FDC-118-1752.1 | REPLACE PARK OFFICE - GENERAL CONSTRUCTION | POE VALLEY STATE PARK, CENTRE COUNTY, PENN | 09/14/2016 | 10/13/2017 | 11/20/2016 | Request Bid Package |
| FDC-118-1752.4 | REPLACE PARK OFFICE - ELECTRICAL | POE VALLEY STATE PARK, CENTRE COUNTY, PENN | 09/15/2016 | 10/13/2017 | 11/12/2016 | Request Bid Package |

2. You can click the Project Number in the grid to open the Bid Information details page, and then click the Request Bid Package link shown on that page.



Bid Information

GENERAL INFORMATION

Project Number: FDC-118-1752.1

Project Title: REPLACE PARK OFFICE - GENERAL CONSTRUCTION

Location: POE VALLEY STATE PARK, CENTRE COUNTY, PENN

Issue Date: 9/14/2016

Opening Date: 10/13/2017 (2:00 PM)

Work Includes: Work included under this contract consists of construction of a new park office building, parking and access roads, walkways, landscaping, mechanical, plumbing, and electrical systems, and related site and utility work. Engineer's Estimate: \$500,000 - \$1 Million

[Request Bid Package](#)

Addenda: 1

Addendum Date: 11/20/2016

PLAN HOLDER INFORMATION

At this time, there are no Plan Holders for this Project.

[View a Printable Copy of Bid and Plan Holder Information](#)

If you weren't already logged in, you will then be required to log into the site, after which time you will be directed to a page summarizing the Bid Package contents.

bob@dobbs.com
Log Out
My Profile

Request Bid Package Link

GENERAL INFORMATION

| | |
|------------------------|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| Project Number: | FDC-118-1752.1 |
| Project Title: | REPLACE PARK OFFICE - GENERAL CONSTRUCTION |
| Location: | POE VALLEY STATE PARK, CENTRE COUNTY, PENN |
| Issue Date: | 9/14/2016 |
| Opening Date: | 10/13/2017 (2:00 PM) |
| Work Includes: | Work included under this contract consists of construction of a new park office building, parking and access roads, walkways, landscaping, mechanical, plumbing, and electrical systems, and related site and utility work. Engineer's Estimate: \$500,000 - \$1 Million |

In order to ensure that you receive any changes to the bid package and that your bid will not be rejected, you need to keep us informed of your current contact information:

I agree to keep DCNR informed of any change to my contact information. If I fail to keep DCNR informed, DCNR will not be legally responsible for any consequences of that decision, and I explicitly waive any legal recourse that might otherwise be available.

Click the Send Link button to receive a link to Bid Package FDC-118-1752.1 at this address:

bob@dobbs.com

In order to ensure that you receive any Addenda to the bid package, you need to keep us informed of your current contact information, so before you can click the Send Link button, we require that you check a box agreeing to do so.

In order to ensure that you receive any changes to the bid package and that your bid will not be rejected, you need to keep us informed of your current contact information:

I agree to keep DCNR informed of any change to my contact information. If I fail to keep DCNR informed, DCNR will not be legally responsible for any consequences of that decision, and I explicitly waive any legal recourse that might otherwise be available.

Click the Send Link button to receive a link to Bid Package FDC-118-1752.1 at this address:

bob@dobbs.com

After you click the Send Link button, you will receive an onscreen confirmation.

A link to Bid Package FDC-118-1752.1 has been sent via email to bob@dobbs.com

You will also receive an email containing a link to the Bid Package you have requested.

Subject: DCNR Bid Package FDC-118-1752.1

Body:

You have requested bid documents from the [Pa DCNR Bureau of Facility Design and Construction](#)

Click [here](#) to download the following bid package:

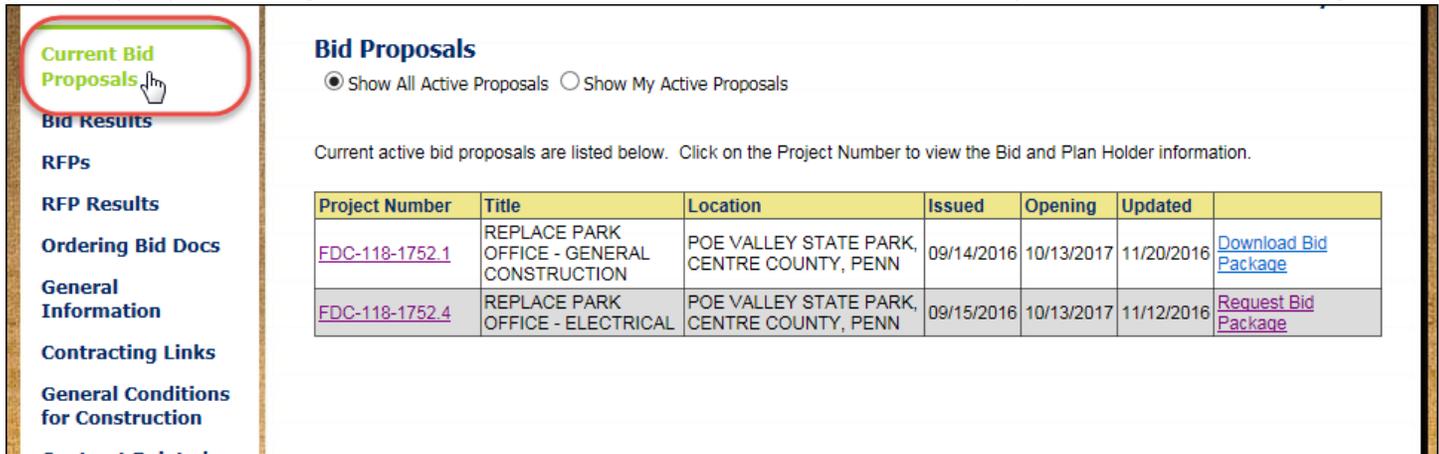
Project Number: FDC-118-1752.1

Project Title: REPLACE PARK OFFICE - GENERAL CONSTRUCTION

[Pa DCNR Bureau of Facility Design and Construction](#)

Downloading Bid Packages Directly from the Bid Documents Website

When you request an email link to a bid package, we record your account as a project “planholder.” If there are changes to any bid package you have downloaded, you will be sent a new download link as soon as the updated bid package is posted. And as a planholder, you will also be able to download directly from the website bid packages you have previously requested. Log in to the Bid Documents Website and click Current Bid Proposals in the left-hand navigation.



Current Bid Proposals

Bid Results

RFPs

RFP Results

Ordering Bid Docs

General Information

Contracting Links

General Conditions for Construction

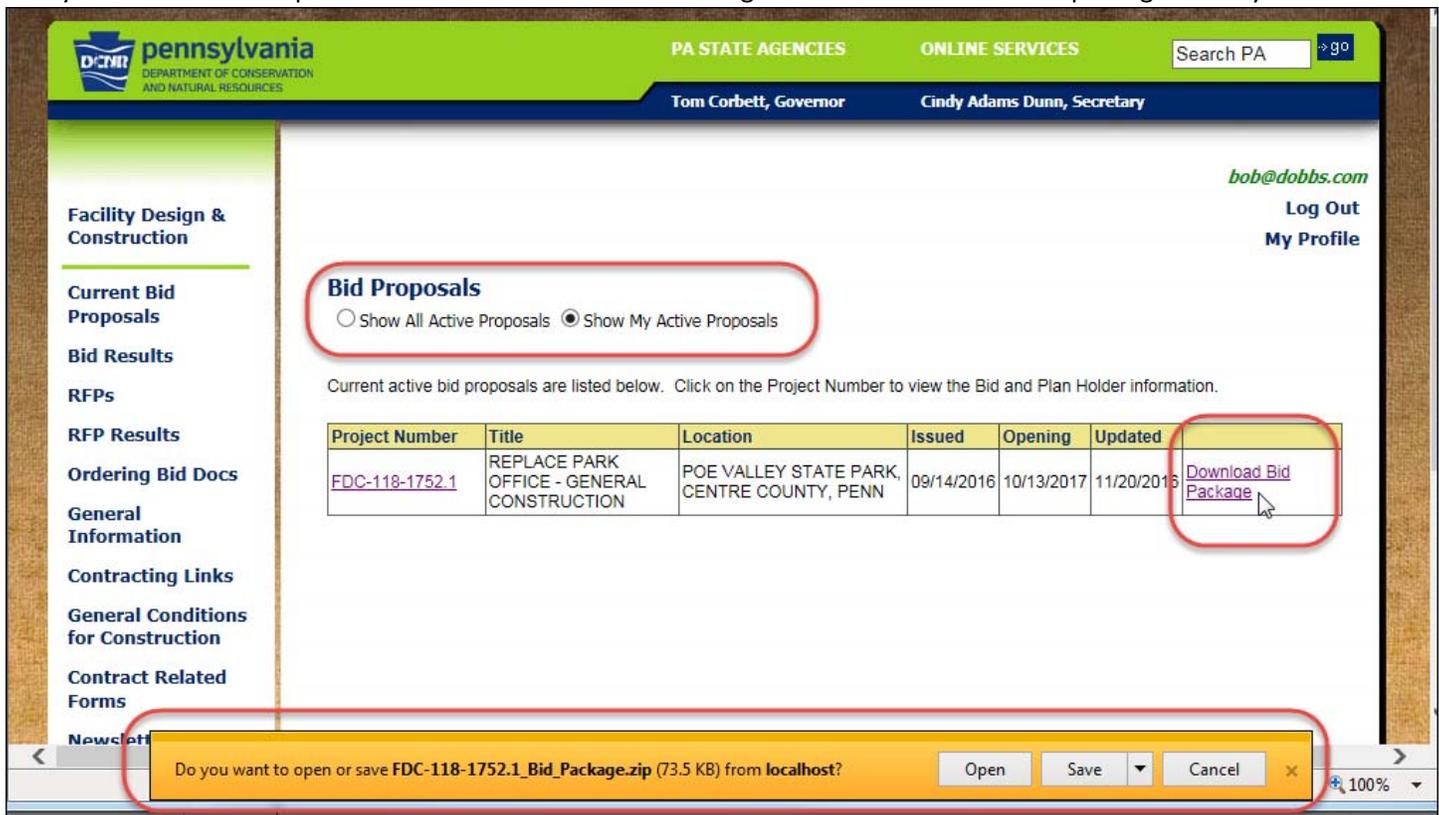
Bid Proposals

Show All Active Proposals Show My Active Proposals

Current active bid proposals are listed below. Click on the Project Number to view the Bid and Plan Holder information.

| Project Number | Title | Location | Issued | Opening | Updated | |
|--------------------------------|--------------------------------------------|--------------------------------------------|------------|------------|------------|--------------------------------------|
| FDC-118-1752.1 | REPLACE PARK OFFICE - GENERAL CONSTRUCTION | POE VALLEY STATE PARK, CENTRE COUNTY, PENN | 09/14/2016 | 10/13/2017 | 11/20/2016 | Download Bid Package |
| FDC-118-1752.4 | REPLACE PARK OFFICE - ELECTRICAL | POE VALLEY STATE PARK, CENTRE COUNTY, PENN | 09/15/2016 | 10/13/2017 | 11/12/2016 | Request Bid Package |

Note that you now have the choice to show all active bid proposals, or just the ones you have already downloaded, and that you now have the option to click the Download Bid Package link to download the bid package directly.



pennsylvania
DEPARTMENT OF CONSERVATION AND NATURAL RESOURCES

PA STATE AGENCIES ONLINE SERVICES Search PA go

Tom Corbett, Governor Cindy Adams Dunn, Secretary

bob@dobbs.com
Log Out My Profile

Bid Proposals

Show All Active Proposals Show My Active Proposals

Current active bid proposals are listed below. Click on the Project Number to view the Bid and Plan Holder information.

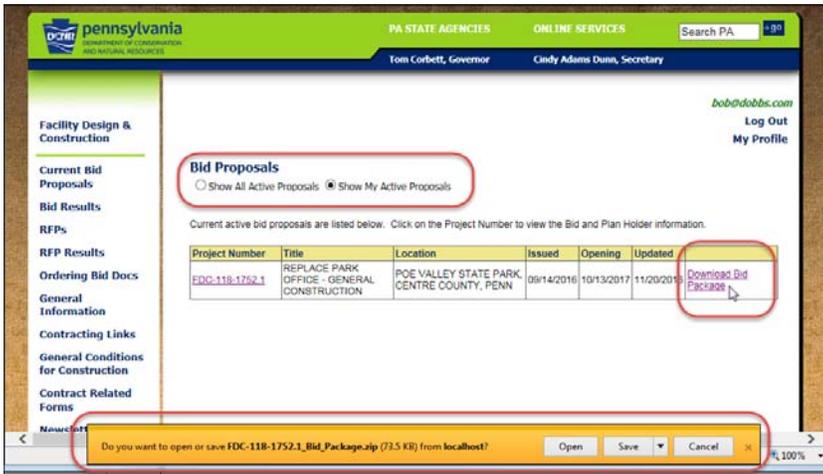
| Project Number | Title | Location | Issued | Opening | Updated | |
|--------------------------------|--------------------------------------------|--------------------------------------------|------------|------------|------------|--------------------------------------|
| FDC-118-1752.1 | REPLACE PARK OFFICE - GENERAL CONSTRUCTION | POE VALLEY STATE PARK, CENTRE COUNTY, PENN | 09/14/2016 | 10/13/2017 | 11/20/2016 | Download Bid Package |

Do you want to open or save FDC-118-1752.1_Bid_Package.zip (73.5 KB) from localhost? Open Save Cancel

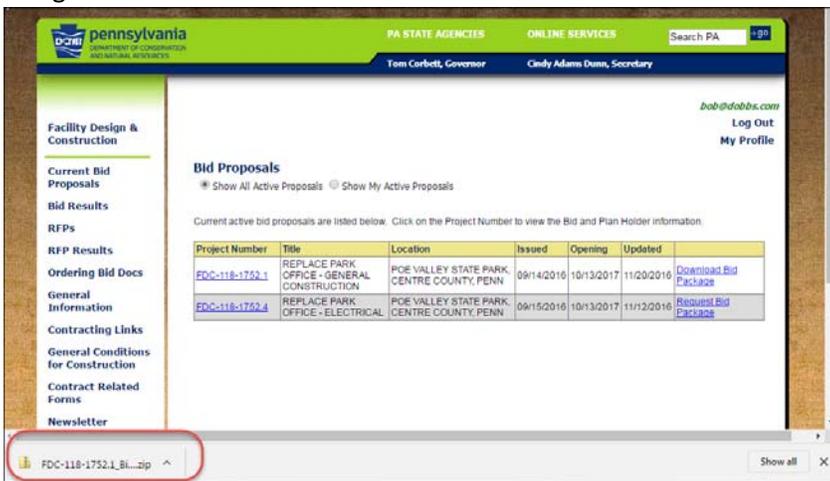
Opening Bid Package Zip Files

Whether you download bid documents via an email link or by clicking an onscreen link, the precise look and feel of the controls used can vary depending on which browser you are using, but they all offer the ability to save the document package on your local computer or network.

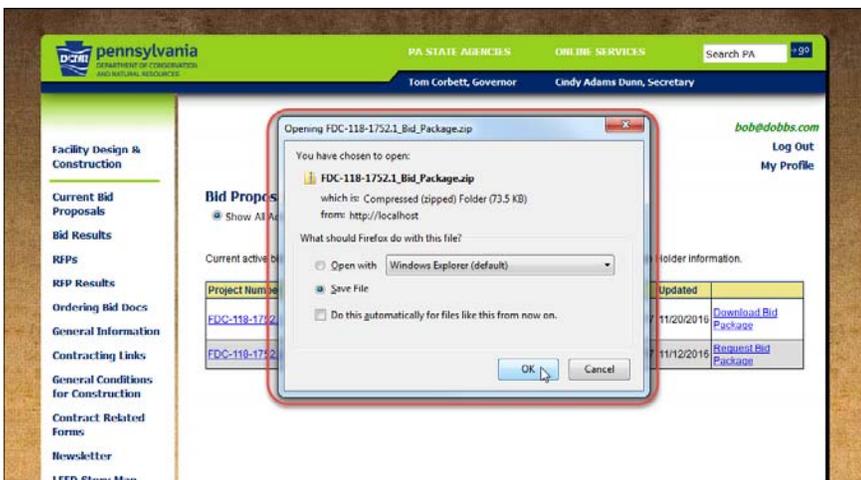
Microsoft Internet Explorer 11



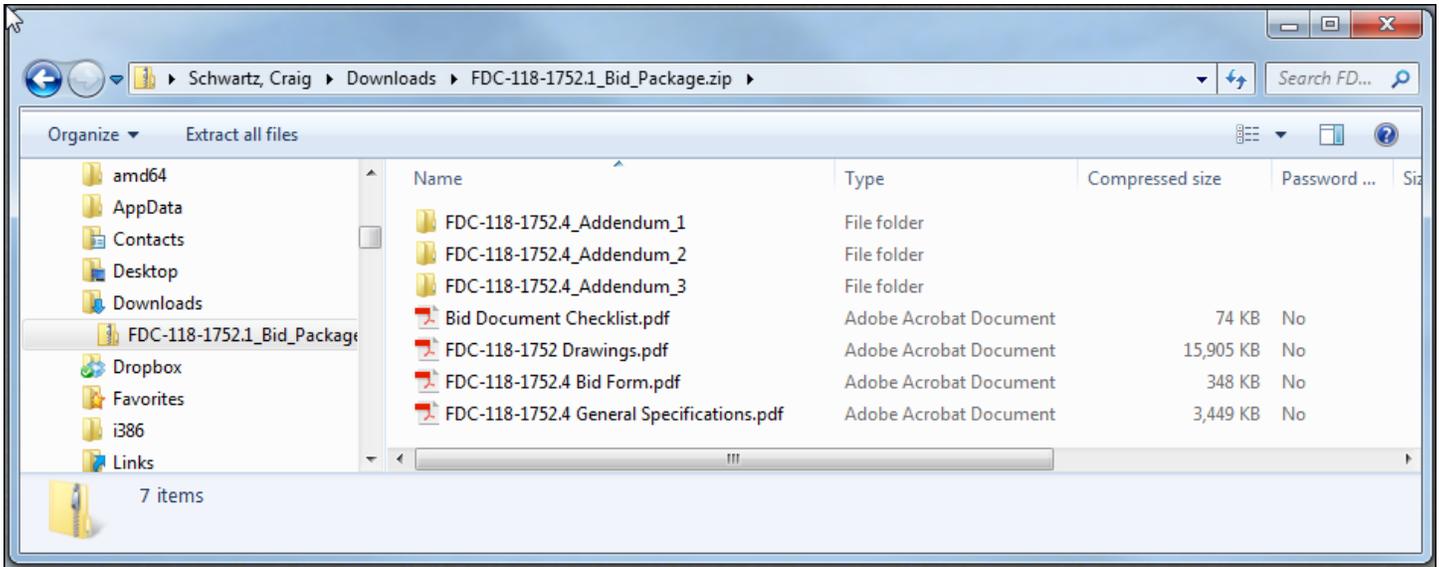
Google Chrome



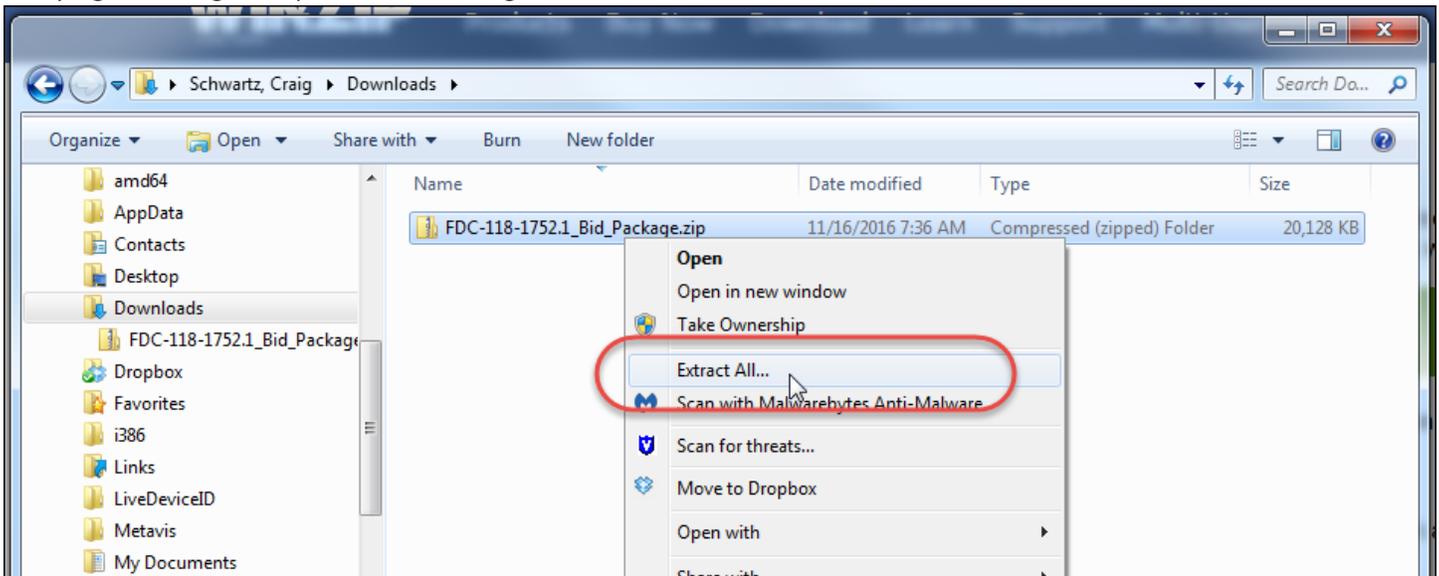
Mozilla Firefox



Bid document packages are stored as compressed (zip) files. Most modern computers allow you to extract the contents of zip files automatically simply by opening the zip file.



Or by right clicking the zip file and selecting "Extract All..."



If neither of these options is available on your operating system, there are several compressed file extractors available for free from websites such as <http://www.winzip.com>.